



Pay Information

Agent # _____

Title: Mr / Mrs / Ms / Miss / Other _____

Name _____

Postal Address _____

Phone Number _____

Emergency Contact & Phone No _____

IRD# _____ **Tax Code:** _____

Hourly Rate _____ **Start Date:** _____

Email address: _____

Required for emailing payslips:

Date of Birth: _____ **NZ Citizen/Residency Indefinitely: Yes/No**

Required for KiwiSaver eligibility:

Bank Account No:															
EG:	1	2	3	0	0	0	1	2	3	4	4	6	7	0	0
	Bank		Branch				Account Number						Suffix		

Please also attach the following:

- A bank deposit slip with your bank account details (This is the account your pay will be direct credited into.
- A completed IR330 form.
- A completed KS2 form.
- Information Systems Policy
- Mobile phone Acknowledgement